

## PART TIME ENGLISH FOR BUSINESS 2009 - 2010

### What is the aim of the course?

To improve your English Language skills in a business context:

- reading
- writing
- listening
- speaking

### What is the course for?

Students who want to:

- Improve their English Language skills in a business context
- Progress to other college/university courses and/or Employment in the UK, or another English speaking environment

### What is the content of the course?

You will be using language in a practical way and will have lessons concentrating on:

- reading and writing
- vocabulary and grammar
- listening and speaking

In addition to the 3 hours of class time, you have the opportunity to attend 2 hours of self study, which is supervised by one of our teachers. He/she will be able to help you with your individual needs, e.g. extra listening practice, exam practice etc.

If you want more classes, you can join other course e.g. general English at an extra fee. If your English is at the required level, you may be able to join other college courses at an extra fee.

### What are the entry requirements?

You will have an E2 qualification or similar level.

### Is there any form of assessment?

Yes, you will have an assessment. During the course, you will have to do homework every lesson.

The maximum class size is normally eighteen for the ESL part-time class.

### What qualifications will I gain?

The ESOL English for Work examination fees are included in the course fees. If you want to take the other Cambridge, e.g. FEC examinations, you will have to pay the exam entry fee. Exams take place at specified times each year.

### Who is the awarding body?

Cambridge Assessment.

### Do I need to provide any equipment?

You will need to buy course books, a file and paper and a pen.

### What can I do after the course?

You can progress to another class and if your English is at the required level, you may be able to join other courses at the college and study in classes with English speaking students.

If you have the necessary qualifications and English Language skills, you can also progress to a range of courses at other colleges or universities.

### What are the leisure and social/cultural activities?

The College organises a variety of activities which you can take part in at an extra charge. These include local, national and international trips, sports activities and international evenings. Last year a number of our students visited New York for a few days and some went skiing in the Italian Alps. Our students have also enjoyed excursions to London. Local theatre visits are organised by the College and international evenings give you the opportunity to meet many other students at the College. Sports activities, particularly football, basketball and tennis are popular and a number of international students play in the College teams.

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## What facilities are available?

The College prides itself on providing a wide range of high quality resources and facilities which include:

- learning centre which provides books, newspapers, journals, CDs, DVDs and computer access
- language centre which provides specialised language learning resources and e-learning materials
- modern language laboratory
- well resourced classrooms
- restaurants and cafeterias

## How long does the course last?

### **Autumn term:**

Autumn session starts week beginning:  
Monday 21st September 2009

Autumn session ends week beginning:  
Monday 14th December 2009

Half-term break: 23<sup>rd</sup> October – 30<sup>th</sup> October 2009

### **Winter term:**

Winter session starts week beginning:  
Monday 11<sup>th</sup> January 2010

Winter session ends week beginning:  
Monday 29<sup>th</sup> March 2010

Half-term break: 15<sup>th</sup> February – 19<sup>th</sup> February 2010

### **Spring term:**

Spring session starts beginning:  
Monday 19<sup>th</sup> April 2010

Spring session ends week beginning:  
Monday 21<sup>st</sup> June 2010

Half-term break: 31<sup>st</sup> May – 4<sup>th</sup> June 2010

## When does the course start?

Courses normally start in September but students arriving late can join after enrolling at one of our enquiry/assessment sessions.

## Frequently asked questions:

**Q** Can I pay in instalments?

**A** Yes. There are certain requirements. Details on request.

**Q** Can I join other classes at the College?

**A** Yes. We encourage you to join other classes and study with English speaking students but it will depend on your level of English.

## Where can I get further information?

For advice or more details, please email:  
[intsudents@citybathcoll.ac.uk](mailto:intsudents@citybathcoll.ac.uk)

Website: [www.citybathcoll.ac.uk](http://www.citybathcoll.ac.uk)

or fax: +44 (0) 1225 328758  
or +44 (0) 1225 328864

or telephone: +44 (0) 1225 328724  
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Or visit: the International Office at City of Bath College