

Standing Order Mandate

College form C024

Section A Please complete in block capitals in black ink **Please note: All fees are due regardless of withdrawal from the course(s)**

Name, address and postcode of bank/building society

Please pay:

Amount

Date

First payment after enrolment

Last payment

Number of monthly payments

For details see 'How do I pay for my course?' in the part-time prospectus.

Special instructions

Title of account

Sort code

Account no.

Signature(s) of account holder

Date

/ /

Name of student if different to account holder

In the event of an overpayment the bank will be required to reimburse the customer direct and send us an advice for reimbursement from which we reserve the right to deduct £10.00 to cover our administration costs.

If for any reason the bank cannot action this mandate, then please return to City of Bath College, Payments Office, Avon Street, Bath BA1 1UP.

FOR OFFICE USE ONLY

Section B Do not amend (To be completed by College Payments Office)

Please pay to: **Barclays Bank plc, Milsom Street, Bath** For credit of: **City of Bath College**

Sort code **2 0 - 0 5 - 0 6**

Account no. **1 0 6 3 0 4 1 1** Quoting reference:

Section C (To be completed by College Payments Office)

Checked by:

Date

/ /

Account No.

Invoice No.